

GSO Executive Meeting Minutes: 14:00 August 11, 2020

Prepared by Charles Prior

In attendance (remotely): Charles Prior, Erin Conley, Yikang Zhang, Elise le Boulicaut, Baran Bodur, Ryan Kozlowsky, Adryanna Major, Tyler Johnson, Aitor Bracho, Jay Runge

Agenda and Notes (action, tasks and upcoming events in red):

- Incoming graduate students
 - Orientation Meeting
 - **Katherine** asked to have a meeting with incoming first years
 - Short presentation on what GSO is (slides in Box)
 - **Baran will email Katherine after meeting with full details of committee**
 - Have everyone introduce themselves
 - Short interactions:
 - Break-out rooms might be a bit unnatural -- maybe have short break-out sessions and mix them?
 - **Adryanna:** summer course had 2 minute break-out rooms. Enough to keep everyone on their toes but not anxious about what to talk about
 - Decided to go with short break-out sessions
 - **Ask Katherine to make Elise host or co-host.**
 - 2 with 2 senior grad students and first years?
 - Mentors
 - **Baran/Class Reps will send reminder email to mentors**
 - Are we still okay with meeting in person? Walk outside with masks seems safe/within rules. **Mention in email to check guidelines**
 - First-year Rep
 - Someone has already expressed interest
 - **Elise mention/send out emails for expressions of interest**
 - All interactions organised by a student organisation have to be on campus? We need to stay up-to-date on what's allowed
 - Facebook group/slack channel
 - **Baran will send email to all first-years (and upper years) with slack link**
 - **Mentors will ask if first-years have FB and establish if they can be friends to add them to the group**
- General meeting
 - Mid-September would be good (after first years elect rep)
 - Feel as though there's not enough involvement with the general membership
 - **Class reps reach out to cohorts regarding interest in committees. Listing all positions**
 - At the general meeting, discuss what the goals of committees are?
- Committees (interested people in brackets)
 - **Tyler** relinquishing committee chairs (conduct & GPSC rep)
 - PDCAC (**Aitor, Collin**)

- Emphasise to first years and in general meeting that this exists and that people can utilise it. Mention orientation meeting. **Tyler** to write email/notes or deliver speech at general meeting about the committee.
- Outreach (**Erin, Aitor, Ryan, Charlie**)
 - Re-registration for Physics Outreach @ Duke now open (due when?)
 - Need a president and treasurer for PO@D
 - **Erin** happy to stay on in a leadership role and do outreach with HBCU and high schools
 - **Erin**: would like to form an outreach committee too, but not able to do it alone
 - Ask interested people to contact **Erin**
 - Star party postponed to next April. **Ryan** looking for volunteers.
- Social activities (**Charlie**)
 - Tough this semester. Still need people. In fact, especially important
 - Physics gaming discord -- **let first years know?**
 - **Aitor**: can we organise in-person events with a testing policy?
 - There are rules about in-person events and under what circumstances we can host them. E.g. 10 person limit is very restrictive
 - **There will be no in-person events until further notice.**
 - **Charlie** interested in being chair, but would like others to be involved
- GSS (**Baran**)
 - **Ryan** not interested in being on committee this year
 - **Baran** might take over
- TA training/surveys/improvements (**Jay, Elise**)
 - Not necessarily something we want to announce to the general membership, but keep going within the executive.
 - **Jay**: never was able to follow-up on the survey as hoped. Wants to help again this year
 - All intro labs are online. There are some hybrid parts of lab, maybe some in-person discussion
 - **Charlie**: we may have to raise concerns about training and information about online TAing
- Professional Development (**Charlie, Adryanna**)
 - **Charlie** to ask **Adryanna** about the professional development panel
- Colloquium (**Achint**)
- Newsletter/Website (**Adryanna**)
 - **Baran** will email **Katherine** about updating
- Curriculum (**Ryan, Jay, Yikang**)
- Recruitment/Open House (**Aitor**)
 - **Elise** to ask **Utsav** about whether he's interested
 - **Jay** to mention in class rep email
- Elections/End of Year Survey (**Baran**)
- Undergraduate Relations (**Baran**)
- GPSC Reps (**Aitor, Emily**)
 - **Erin** will check with **Emily** and report back

- “Probably not because of thesis”
- Computing
 - Involves liaising with Barry/Jimmy (“Problem”)
 - Maybe dead
 - Don’t need a committee necessarily to express concerns
- **Class Reps reach out to cohorts regarding expressions of interest for committees. Give a deadline of 1 week.**
- Update website but leave some positions as “TBD” so people know there are openings
- Follow-up from last meeting
 - Outreach
 - Erin and Tyler have it covered
 - Surveys
 - Potentially we should combine end-of-year and TA survey
 - End-of-year closes in one week
 - **Class Reps: remind everyone to fill out the survey in your email**