

GSO Executive Meeting Minutes: 14:00 September 15, 2020

Prepared by Charles Prior

In attendance (remotely): Charles Prior, Elise Le Boulicaut, Erin Conley, Emma van Nieuwenhuizen, Isabella Goetting, Aitor Bracho, Yikang Zhang, Collin Malone, Jay Runge, Baran Bodur, Ryan Kozlowski

Agenda and Notes (action, tasks and upcoming events in red):

- All-members meeting:
 - Schedule date and time:
 - First/second years might have exams at the end of the month/early next month
 - **Doodle poll** for exec. to coordinate attendance, best times go in **second poll** for general membership
 - Week of the 21st or 28th
 - Agenda:
 - Perhaps structure like orientation meeting? Slides from last year?
 - **Elise** will update slides
- Committees: status update, further steps needed to finalize
 - GPSC Rep:
 - We still need a second representative
 - Conduct committee:
 - **Transition over to Rebecca and Aitor**
 - Curriculum committee:
 - **Scheduling a meeting** with Prof. Teitsworth
- Social events:
 - Cookie time games worked well!
 - Potentially in-sync movie nights (poll on movies?) **Charlie and Aitor to organise**
 - **Potentially make a statement** to ensure people are following COVID-safe procedures in their personal social events
- Update on Physics Outreach at Duke:
 - In re-registration purgatory
- Update on mentoring
 - **Check in on mentors** in slack channel
 - Mentor lunches not happening... **invite Katherine** to next meeting to talk about projected budget surplus
- Teacher of the year:
 - Issues with timing regarding first semester/second year votes
 - Issues with third years voting is that professors change
 - Preferential voting
 - Allows professors who teach minor courses and whose courses have changed to still be competitive.
 - **Make a separate governing document outlining the procedures and reasons for whatever we decide**

- Restructuring of TA and end-of-year surveys:
 - Combine TA and “end-of-year” survey into new end-of-semester survey
 - TA training dropped the ball a bit this semester with regards to online training
 - Looking for more transparency for what is required of TAs
 - GSO Should emphasise more resources for how to deal with TAing in lieu of information from department
 - TA training was too general, no concrete information on how to teach
 - Training is specific to teaching lab classes
 - Elise will email Kate about abnormally high loads and do a check-in
 - Send Kate/Steffan the results of the TA survey
 - Quick survey for first-years? Probably don't want to combine with asking Kate to reach out.
- Next meeting:
 - Follow up on budget with Katherine
 - Alumni/industry initiative (Charlie reach out to Adryanna)